

Minutes of the Annual General Meeting of Wed 19th July 2017 at 7pm

1. Chairman's Welcome

The Chairman, Mike Stott, welcomed everyone to the AGM of the Emsworth Community Association. He stated that the year had been exciting with all the renovations and improvements which had been made to the centre.

After Agenda of the AGM there would be refreshments followed by a short Cabaret presented by some of the user groups of the ECA.

2. Apologies

These were received from 24 people, including the Honourable Alan Mak MP, Cllr Lulu Bowerman, Nicola Horsey and Rosellen Lambert of Hampshire County Council, Nicky Conyard of Havant Borough Council, Jill Millar, Jeremy Ball and Helen Barnard. A room count put the attendance at 82 people.

3. The Minutes of the AGM of 13th July 2016

These were submitted to the Members and the motion to accept the minutes as a true record was approved by the meeting.

Approval of Minutes: Proposed by: Joan Horton Seconded by: Vivienne Davies.

4. The Annual Report of the Council of Management

- In 2016 HCC presented a Grant of £100,000 to renovate and improve the buildings and work began on 3rd October 2016. It was completed in January 2017 when the outside doors were fitted.
- There has been extra work completed with LED Lighting in the Car Park thanks to a grant from Cllr Ray Bolton. Roofing leaks have been resolved and a loose chimney made safe.
- The time during the works was very disruptive and difficult for staff, users and hirers and the organisation of the building use was facilitated by our office staff to great effect. There was minimum inconvenience. The contractors were also very helpful and co-operative.

A slideshow was presented to illustrate the state of the building and subsequent work completed.

The Chairman reported an increase in the number of users and that there is an air of great activity. Volunteers continue to work, especially in the summer break as there are always jobs to do and the Chairman requested that we need help with cleaning the outside areas and maintenance.

He gave special thanks to Karen, Sue, Rachael and Brian, the ECA staff for all they have done this year. He also gave thanks to Jeremy Ball, Liz Mardel and Clive Yeomans for agreeing to be Trustees over the last year and thanked them for their contribution. He confirmed that these Trustees would be stepping down.

Proposal: Approval of the Annual Review. Approved by the meeting

5. Annual Accounts presented by James Bassett

- James Bassett explained the layout and structure of the accounts
- James has been Treasurer for 19 years and in that time the role has been augmented with an additional workload of pensions and PAYE. This is a voluntary position and in the future consideration must be given to the amount of work required for this post. There is considerable planning and decision making, for this medium sized business, especially with the issue of the position of the ECA and the taking over of the HCC Lease.

- James gave special thanks to Jeremy Ball and Clive Yeomans for serving on the Finance Committee. He also thanked Helen Barnard, Viv Davies and Mike Stott for signing cheques and to Michael Cope who oversees the Annual Financial Report.
- Further projects, where budget allows, include ventilation in the Mountford wing, upgrade to the computer suite and consideration for the costs involved in Community Asset Transfer, for which the accounts for the ECA will change dramatically.
- Questions from the floor of the meeting were varied:
Depreciation of the Mountford Wing
 James explained that the Mountford extension is an asset that the ECA paid for, but as we do not own the land that it is built on, we would not be able to move it to a new location if the Community Centre had to leave its present location.
The Pros and Cons of taking the lease from HCC are being discussed and we will update members.

James Bassett requested the approval of the Annual Accounts. Approved by the meeting

Approval of Annual Accounts Proposed by: William Barnard Seconded by: Graham Taplin

6. Constitution

- Tom Griffin presented the Draft Constitutional changes which have been done to give transparency and ease of understanding. There were no questions.

Approved by the meeting

Approval of Draft Constitution Proposed by: Bryan Oldaker Seconded by: Jackie Stott

7. Election of Honorary Officers

- The Chairman handed over to Stephanie Elsy to enable the election of Honorary Officers of the Association. There were no nominations from the floor
- The following were re-elected by the meeting

Chairman	Mike Stott
Secretary	Jan Butler
Treasurer	James Bassett

- The following Trustees were elected unopposed en masse by the Membership:

Will Barnard, Viv Davies, Tom Griffin, Joan Horton. Jill Millar, Bryan Oldaker, Alison Patrick, Richard Swaine, Sandie Swaine, Graham Taplin

8. Examiner of Accounts

Proposal of Examiner of Accounts for 2018 as Michael Cope of The Old Flour Mill, Queen Street There were no questions. Approved by the meeting

Proposal of Examiner of Accounts: Proposed by: Mike Stott Seconded by Vivienne Davies

Mike thanked everyone for attending the meeting and closed the formal proceedings and invited everyone to stay for refreshments and the entertainment.

From the floor, a lady thanked everyone who worked tirelessly behind the scenes – the backroom people.

The formal part of the meeting finished at 20.15.

Signatures		
Full Names	MICHAEL STOTT	JAN BUTLER
Position	Chairman	Secretary
Date	Wednesday 18 th July 2018	Wednesday 18 th July 2018