

# PING IN THE COMMUNITY



## Participant Sign-Up Sheet

To be completed by every participant prior to taking part in your first session and returned to the Project Leader.

Thank you for joining our project. So we can evaluate the project and ensure we have the relevant details about you in case of an emergency, please complete the information below. If you need any help, please ask. Please be assured that personal details will not be shared with anyone and at the end of the project this form will be destroyed.

<b>Your Name</b>	<input type="text"/>
<b>Your Home Postcode</b>	<input type="text"/>
<b>Your Gender</b>	Male <input type="checkbox"/> Female <input type="checkbox"/>
<b>Your Age:</b>	Under 16 <input type="checkbox"/> 16-34 <input type="checkbox"/> 35-54 <input type="checkbox"/> 55+ <input type="checkbox"/>
<b>Your Ethnicity</b>	White-British <input type="checkbox"/> White-non British <input type="checkbox"/> Black and Caribbean <input type="checkbox"/> Asian <input type="checkbox"/> Mixed Race <input type="checkbox"/> Other <input type="checkbox"/>
<b>Do you have a disability?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>If YES, please state</b>	Physical disability <input type="checkbox"/> Learning disability <input type="checkbox"/> Visual impairment <input type="checkbox"/> Hearing impairment <input type="checkbox"/> Social/behavioural issues <input type="checkbox"/> Mental Health problems <input type="checkbox"/> Other <input type="checkbox"/> Please state _____
<b>Do you have any medical conditions that we need to be aware of?</b>	<input type="text"/>
<b>Please provide a contact in case of emergencies</b>	Name <input type="text"/> Relationship to you <input type="text"/> Mobile phone number <input type="text"/>
<b>How would you describe your current levels of physical activity?</b>	I am currently inactive as I have not done any activity in the last 28 days <input type="checkbox"/> I am currently semi-active as I have done less than 60 minutes activity over 2 or more sessions in the last 28 days <input type="checkbox"/> I am currently active as I have done 60 minutes or more activity over 2 or more sessions in the last 28 days <input type="checkbox"/>
<b>Signed:</b>	<input type="text"/>
<b>Dated:</b>	<input type="text"/>



## Table Tennis - Easter Holiday Fun Sign-up Form

Child's First Name:	Child's Surname:
Child's Age:	Child's DOB:

**To be completed by the parent/guardian:**

- I agree that the child named above can take part in the table tennis activity on:  
 Tues 16<sup>th</sup> April from 10am to 11.30am     Thurs 18<sup>th</sup> April from 10am to 11.30am

**End of Session:**

I/another (insert name) \_\_\_\_\_ will collect at the end of the session.  
or

I give permission for them to make their own arrangements to go home.

I would like to receive future email updates from Emsworth Community Association on what goes on at the Community Centre (e.g. Other Table Tennis sessions, films, events and activities).

Email address: \_\_\_\_\_

Signed: \_\_\_\_\_ Parent/Guardian/Other (circle)

Signed by Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Photography:**

I consent to the table tennis group leader taking photographs of my child (named above). I understand these images may be used anonymously in future publicity in the local press and on our social media and website pages.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Safeguarding**

To ensure the safety of young people during the workshop we will adhere to our Safeguarding Policy. Necessary DBS checks, safeguarding training and risk assessment have taken place. As part of our safeguarding we rely on parents/guardians to give necessary health and contact information to ensure their child's needs are met. We will expect young people to behave responsibly and follow instructions regarding safety.

**Refreshments**

We will serve refreshments during the session (water, squash, biscuits and fruit), if you prefer to send your child in with their own snack that is fine as long as it does not contain nuts.

**Photography**

We will take photos during the session to be used in promoting future youth table tennis activities at Emsworth Community Centre. Photos will be used on social media, the website, promotional materials and press releases. We will not include the names of the children involved. We cannot be responsible for pictures young people share themselves, but we will ask them not to use their phones/cameras in the sessions (except for emergencies).

**Privacy Information**

Information used on this form will be stored securely, in paper copy and it will only be used to provide booking and safety information for the table tennis activity. It will be securely destroyed after the event. If you sign up to receive future emails we will keep your data on file for up to two years. You may view our full Privacy Notice on our website at [www.emsworthcommunitycentre.org.uk](http://www.emsworthcommunitycentre.org.uk)